

KAUSHALYA – THE SKILL UNIVESITY

(Established Under Gujarat Act no: 22of2021)

Temporary Address 1 : Mahatma Gandhi Labour Institute (MGLI), Drive-in Road Memnagar, Ahmedabad 380052
Temporary Address 2 : Block 3, VGEC Campus, Chandkheda, Ahmedabad - 382424

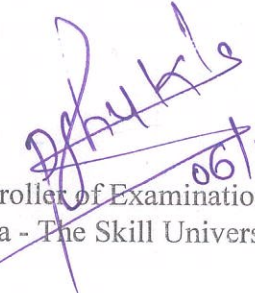
No. KSU/Examination/2025/173

Date: 06/11/2025

CIRCULAR

All the students who have not collected the degree / diploma certificate on the day of 1st Convocation of Kaushalya - The Skill University are informed to collect their Degree / Diploma Certificate as per the attached schedule.

Students are infromed to follow the guidelines and adhere to the schedule.


06/11/25
Controller of Examination
Kaushalya - The Skill University

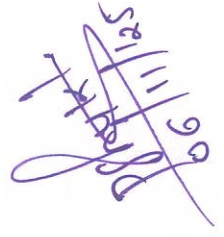
Encl. :
Guidelines and schedule to Collect Degree / Diploma Certificate

Guidelines to collect Degree/ Diploma Certificate:

1. Students who have **paid the convocation fee** are required to collect their degree certificate.
2. Students must carry **Original Adhaar Card / Valid Photo ID (Govt.), Convocation Payment Receipt.**
3. Certificates must be collected as per the allotted schedule only. No Early / late / priority collection requests will be entertained.
4. If a student is **unable to collect** the certificate as per the schedule, the degree may be collected through an authorized person, subject to submission of:
 - Authorization letter signed by the student
 - Convocation Fees Payment Receipt
 - Copy of Aadhaar Card (or Valid Photo ID) of the student
 - Copy of Aadhaar Card of the authorized person
 - All submitted documents must be signed by the Student & Parents / Guardian, whereas applicable.
5. If the, **degree / diploma is not collected till the end of the December 2025**, University will send the degree / diploma certificate through post. In this case, Student's **postal address will be collected through a Google Form**, in the month of December, 2025. If a student fails to submit the postal address within the stipulated time, then such student shall be required to collect the certificate in person from K_SU.

Schedule to Collect Degree / Diploma Certificate

Sr. No.	Program Name	Affiliate Partner	Date	Timing
1	Post Graduate Diploma in Guidance and Counselling Psychology	MGLI, Ahmedabad	11-11-2025	11.00am to 5.30pm
2	Advance Diploma in Industrial Relations and Labour Codes	MGLI, Ahmedabad	11-11-2025	11.00am to 5.30pm
3	Diploma in in Industrial Relations and Labour Codes	MGLI, Ahmedabad	12-11-2025	11.00am to 5.30pm
4	Post Diploma in Industrial Environmental Technology and Management	MGLI, Ahmedabad	12-11-2025	11.00am to 5.30pm
5	Post Diploma in Industrial safety	MGLI, Ahmedabad	13-11-2025 To 15-11-2025	11.00am to 5.30pm
6	Post Graduate Diploma in Archival Studies	MGLI, Ahmedabad	17-11-2025	11.00am to 5.30pm
7	Diploma in Labour Laws and Practice	MGLI, Ahmedabad	18-11-2025	11.00am to 5.30pm
8	Post Graduate Diploma in Labour Laws and Practice	MGLI, Ahmedabad	19-11-2025	11.00am to 5.30pm
9	Post Graduate Diploma in Custom Clearance and Freight Forwarding	JBS Academy Pvt. Ltd.	20-11-2025	11.00am to 5.30pm
10	Post Graduate Diploma in Income Tax Practice	Sardardham, Ahmedabad	21-11-2025	11.00am to 5.30pm
11	Post Graduate Diploma in Goods and Services Tax Practice	Sardardham, Ahmedabad	24-11-2025	11.00am to 5.30pm
12	Post Diploma in Industrial Safety	AEPS	25-11-2025	11.00am to 5.30pm
13	Post Graduate Diploma in Steel Technology	AMNS, Hazira, Surat	26-11-2025	11.00am to 5.30pm
14	Bachelor of Science in Green & Renewable Energy	AMNS, Hazira, Surat	27-11-2025	11.00am to 5.30pm
15	Bachelor of Science in Steel Technology	AMNS, Hazira, Surat	28-11-2025 To 29-11-2025	11.00am to 5.30pm



 29/11/25