Kaushalya – The Skill University

(Established by Labour, Skill Development and Employment Department, Government of Gujarat)

Chandkheda Campus: Block-3, VGEC Campus, Chandkheda, Ahmedabad-382424

Email: info@kaushalyaskilluniversity.ac.in

Quotations for providing professional legal services to Kaushalya The Skill University

Kaushalya – The Skill University is a State University established under the Gujarat Act No. 22 of 2021. The University regularly undertakes various academic, administrative, financial, contractual, regulatory, and statutory activities requiring legal scrutiny and professional legal advice to ensure compliance with the provisions of the Act, Regulations, and other applicable laws.

The University is also required to deal with matters relating to drafting and vetting of agreements, Memoranda of Understanding (MoUs), court cases, legal notices, RTI and other legal issues that arise from time to time.

In view of the above, the University invites quotations from eminent and experienced Law Firms/Legal Counsel/Advocates for engagement as Legal Counsel on a Monthly Retainership Basis. The same will be initially for three months may be extendable for a period and rates as mutually decided.

In case of equal quotations for monthly retainership fees, preference shall be given to the firm having more relevant experience in dealing with legal matters of universities and other educational institutions.

The interested Law Firms/Legal Counsel/Advocates may submit their quotations in prescribed format as attached herewith as Annexure – 1 on their letterhead on or before 30/11/2026, 05.00 PM.

Pradipsinh Rathod, IAS
Registrar
Kaushalya The Skill University

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On company's Letter Head

Subject: Submission of Quotations for providing professional legal services to Kaushalya The Skill University

(a) Details of the Firm/Advocate

Name of the Firm/Advocate	
Status (Legal entity)	
Address with pin code	
Name of Partners/Associates (if any)	
Name of Single point of Contact (SPoC)	
Mobile No of SPoC	
Email Id	
Total Experience/Practice in High Court (in Years)	
Total Experience/Practice in District Court (in Years)	
Whether Counsel/Pleader of any Govt. Departments/PSUs (indicate period)	
Engagement with any Education Institute/ University/Educational Organization? If yes, Mention Name/s of organization/ university	
Any other relevant Information.	

(b) Schedule of Fees

Particulars	**Rate per month (excluding tax)**
Monthly Retainer (Non Litigation which includes, but not limited to, drafting and/or settling and/or vetting of various Agreements/ MoUs, RTI, Contract Orders, Legal Notices, etc.)	

Signature and Stamp of the authorised person